

District Manager -Fruitdale Sanitation District

Our mission is to provide the best possible service to the Fruitdale Community by cleaning, inspecting, repairing, and replacing the wastewater collection system as needed. The collection system transports the untreated wastewater to Metro Wastewater Reclamation District for treatment and final disposal.

The Board of Directors is seeking an experienced wastewater collection professional to oversee the collection system and manage the financial duties of the district.

Duties and Responsibilities:

Implement Board policies and procedures.

Oversee office and field operation employees.

Attend all Board meetings.

Prepare manager's report for monthly Board Meetings.

Prepare and implement a yearly budget and calculation of rates and fees.

Assist with the annual District outside audit.

Coordinates District activities and reporting with all regulatory agencies; ensures compliance with all state, local, and federal laws.

Develop strategies and plans to support long-term maintenance program(s) that are cost effective, financially viable and address system needs.

Needed Qualifications

Knowledge of wastewater collection system function, operation and maintenance

Strong leadership, management, and administrative skills.

Basic use of Microsoft Office (Word, Excel, (Access a plus)

Valid Colorado State Driver's License

Preferred Qualifications:

State of Colorado Class II Collection System Certification

Prior managerial experience in a related field

Basic accounting knowledge.

Computer networking and web management.

The Fruitdale Sanitation District offers excellent benefits which include health, vision and dental insurance, vacation and sick leave, and a retirement plan.

Compensation is based on experience.

Send resume with salary requirement to Fruitdale@Fruitdale.net